

ANDHRA PRADESH STATE ROAD TRANSPORT CORPORATION

No.C1/2(10)/2016-OPD(C)



Office of the VC &MD,
RTC House,Vijayawada.

CIRCULAR NO. 20 / 2016- OPD(C), Dt. 06 - 07-2016.

Sub: **ACCIDENTS**: Observance of "ACCIDENT FREE WEEK" from 15.07.2016 to 21.07.2016 - Instructions Issued - Reg.

INTRODUCTION:

Road Accidents are very unfortunate incidents which occur mostly due to human error.

If we take a glance at the accidents those occurred during the year 2015-16, it can be observed that, on an average 3 accidents occurred every day resulting in atleast 2 deaths and injuries to about 5 people besides causing heavy damages to the buses and other properties.

Analysis of the accidents occurred in APSRTC during the year 2015-16 reveal that majority of them are due to rash and negligent driving on the part of RTC drivers and that too mostly during day time while buses are driven on plain roads. These accidents could have been avoided had our Drivers been attentive and cautious while driving the buses and had shown concern to other road users.

Thus the huge loss of lives, occurred in these accidents are of the road users i.e., bus passengers, other vehicle occupants and also pedestrians. This is a major cause of concern and there is an imminent need on the part of the Corporation to take up concrete measures to contain accidents duly bringing awareness on the value of the lives among the Driver community.

ACCIDENT FREE WEEK :

To bring awareness amongst the drivers on Road Safety, Corporation is observing 'Road Safety Week' every year during the 1st week of January at all the units.

To keep the aspect of Road Safety afresh in the minds of the drivers and also to enlighten the drivers, it has been decided to organize 'Accident Free Week' every year during the third week of July.

Accordingly, this year also it is decided to organize '**ACCIDENT FREE WEEK**' from **15.07.2016 to 21.07.2016.**

The day-wise activities to be taken up during this week are briefed hereunder:

Day 1 (15.07.2016) - Inaugural function:

An inaugural function shall be organized at every depot duly inviting important persons (DTC/RTO/MVI or SP/DSP/Inspector of police) available in the city/town. As many available Drivers and Mechanics as possible shall be involved in the function.

Regional Managers shall choose one depot and invite SP/DTC for the program. The safety record of APSRTC shall be highlighted during the function.

Day 2 (16.07.2016) - Medical Examination Day:

In coordination with concerned Medical Officers, all the Depot Managers shall ensure that PME backlog of all the drivers (both RTC & HIRE) is cleared within the week.

Day 3 (17.07.2016) - Maintenance Day:

The vehicles have to be checked in respect of safety items. All the maintenance staff shall be assembled and the best mechanics and helpers/shramiks shall be appreciated and be rewarded suitably.

Day 4 (18.07.2016) - Family counseling Day:

Accident prone drivers with their families are to be invited to the depot duly providing necessary pass for convenient travel.

The drivers and their families shall be received properly and tea & refreshments shall be offered to them.

Counsel the drivers in a positive and encouraging way and inform their family members on the importance of taking rest before going to duty, avoid stress in their personal lives and the need for these drivers to improve their safety record etc.

Day 5 (19.07.2016) - Training Day:

It shall be ensured that all the identified accident/damage prone drivers are properly trained at ZSTCs.

It shall also be stressed upon while counseling the drivers, to avoid Cell phone driving, chit chatting with others while driving, smoking while driving and reckless driving.

Day 6 (20.07.2016) - Felicitation/Drivers Day:

Sum up all the activities done during the week and hold a valedictory program/function. Invite a VIP (preferably Transport/Police official) as a Chief Guest.

Drivers with accident free service record shall be felicitated during the function.

The following criteria have to be adopted for selection of drivers:

- a) Region level: Drivers who have put in longest accident free service (other than the drivers who have received awards more than two times either at Region, Zone or Corporate level) have to be selected.
- b) Depot level: Drivers who have put in longest accident free service (other than the drivers who have received awards more than two times at all levels i.e. at Depot, Region, Zone and Corporate level) have to be selected.

Further, the drivers who have put in longest accident free service and have taken awards for two and more times also to be felicitated in a befitting manner.

Cutoff date for calculating the length of accident free service is 30.06.2016.

Day 7 (21.07.2016) -

Blood donation camps shall be arranged at all the Regional and Zonal Head Quarters. If any of the scheduled programs of the previous days was not conducted the same shall be conducted on this day.

Felicitations function may also be conducted on this day wherever the same has not been conducted on sixth day for various reasons.

PLAN OF ACTION FOR SUCCESSFUL OBSERVANCE OF ACCIDENT FREE WEEK:

AT DEPOT LEVEL:

1. The DMs shall ensure that all the Drivers (including Hire bus Drivers) are sensitized by the Traffic In-charge before proceeding on duty.
2. Wide publicity to be given on Road Safety aspects through distribution of Pamphlets / Banners till the conclusion of the week.
3. DMs shall conduct gate meetings and ensure that all the Drivers including PHB drivers are educated on good driving habits during this week.

4. The DMs shall ensure recital of 'Bhadratha Sukthi' by all the drivers before proceeding on duty.
5. Short movie on road safety "Bhadrata" shall be played every day during the Accident Free Week to create awareness among the drivers.
6. Banners on '**Accident Free Week**' to be displayed from **15th July to 21st July 2016** at conspicuous places in the Bus Depots and Bus Stations.
7. Guest lectures on Road Safety are to be organized at Depot level during lunch / change over time inviting eminent persons. The drivers should be explained on the miseries experienced by the dependents of the deceased / injured undergoing prolonged treatment and disabled either permanently or temporarily.
8. Invigorate the activity of attending vehicles duly ensuring effective maintenance with special emphasis on brakes, steering, tyres, lighting system, working condition of passengers door latches (lock) etc.
9. Payment of 'Safety Driving Allowance' to the drivers, pending, if any, to be cleared.
10. The DMs, In charges of the Traffic and Mechanical wings should move on line to check driving habits (of the drivers) such as over speeding, rash driving, driving in inebriated condition and they must also exercise surprise checks on crew rest rooms to ensure that drivers take adequate rest.
11. Alcoholic Breath Analyzers shall be put to full use at Depots, Bus Stations and crew night halt places to check the drivers suspected to be under the influence of alcohol.
12. The DMs shall ensure that all drivers (RTC+PHB) have invariably undergone Periodical Medical checkup at APSRTC Hospitals and there is no back log.
13. DMs must ensure not to book contract and inexperienced drivers on express and other special type services.
14. While counseling the drivers at Depots on Road Safety, they shall be guided to be attentive and cautious while negotiating sharp curves and while over taking other vehicles. Drivers must be exhorted to be careful with motor cycle riders duly anticipating their movements, because, of late accidents with motorcycles have become the prime contributor for increased number of fatalities. Further accidents are also on the increase due to negligent driving on the part of our drivers who are

hitting behind the stationed vehicles as such emphasis shall also be given on this aspect also duly advising the drivers to be more attentive.

15. The DMs shall direct (with full data of the Driver) one accident prone driver (including PHB drivers) every day to RM for counseling.
16. DMs shall ensure that Safety Driving Instructor shall exclusively train the accident/damage prone drivers during this week.

AT REGION LEVEL:

1. RMs shall ensure that, the instructions given by the Corporate office are implemented in toto at all levels.
2. Dy. CMEs to be directed to inspect vehicles at Depots (especially Private hire Buses) to ensure supply of defect free vehicles to drivers and thereby avoiding accidents.
3. RMs shall ensure that the DY.CTMs / DVMs shall move on the routes to check the driving habits of drivers, facilities at crew rest rooms etc., and also participate in programs conducted at Depot level.
4. RMs shall counsel the accident prone drivers (directed by DMs) to create awareness for ensuring road safety.

AT ZONE LEVEL:

The EDs of Zones are advised to visit as many number of Depots as possible under their jurisdiction and to participate in the meetings organized at Depot level. EDs shall interact with DMs, Supervisors, Drivers and Mechanical staff to elicit their views on increasing number of accidents and guide them on the steps required to be taken in time to avoid the same. They shall also visit Bus Stations to check crew rest rooms, to ensure availability of all amenities and also to ensure that crew especially drivers take adequate rest.

MEDICAL DEPARTMENT:

Chief Medical Officer is advised to issue instructions to all the Medical Officers to complete Periodical Medical Examination of all drivers.

EXPENDITURE TO BE INCURRED DURING ACCIDENT FREE WEEK:

- 1) The Depot Managers are permitted to incur expenditure of Rs.3,500/- for organizing the programs during the week.
- 2) The Regional Managers are permitted to incur expenditure of Rs. 10,000/- for organizing the Accident Free Week at Regional level.
- 3) To pay Rs.100/- per RTC Driver who has been directed for PME on the day of his weekly off/special off or on the same day of duty before/ after performing duty (during the Accident Free Week only).

CONCLUSION:

Field Officers shall take all possible steps to bring awareness among the drivers so as to ensure that 'Accident Free Week' concludes without any incidence of accident.

The EDs of Zones shall keep up the tempo of the 'Accident Free Week' throughout the Week and the same spirit continues thereafter.

A BRIEF REPORT ON EFFORTS PUT IN BY EVERY ONE IN THIS REGARD BE SENT IMMEDIATELY on conclusion of the Accident Free Week, without fail.

Munaw 6/3/16
VICE CHAIRMAN &
MANAGING DIRECTOR

To
All Regional Managers,
All Depots Managers,
APS RTC.

Copy to Director (V&S), All ED's of Head Office for information.

Copy to all EDs of Zones for information and n/a.

Copy to Jt. Director (V&S) for information.

Copy to all HODs for information.

Copy to all DY.CTMs / DY.CMEs for n/a.

Copy to Principal of ZSTC for n/a.

Copy to OSD to VC & MD for information.